

Borough of Carlisle
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Carlisle, PA 17013
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**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
July 11, 2024**

Mayor Shultz called the Council Meeting to order at 6:00 p.m. He led the moment of silence dedicated to the victims of the war in Bosnia 29 years ago, their families, and to all of those in war torn areas who suffered and continue to suffer.

Present at the meeting: Mayor Shultz, Deputy Mayor Landis, Councilors Hicks (via Zoom), Mellen, Perry, and Roos. Also present were the following: Borough Manager Armstrong, Solicitor Brenneman, Asst Borough Manager & Finance Director Juday, Public Works Director Malarich, Asst Borough Engineer Bergsten, SCEP Director Woolston, Parks & Recreation Director Crouse, Human Resources Manager Berrier, Fire Chief O'Donnell, Public Information Coordinator Taylor, and Borough Secretary Blair.

Councilor Stuby was absent.

Council voted 5-0 to allow Councilor Hicks to attend by Zoom. (Mellen/Landis)

PRESENTATIONS

None

CITIZENS TO BE HEARD

None

CONSENT AGENDA- Council voted 6-0 to approve the Consent Agenda (Landis/Mellen)

A. Minutes:

Council Meeting Minutes 6/13/2024

***B. Approval of Bills and Investment Transactions:
Expenditures as of June 30, 2024***

General Fund	\$ 616,287
Water Fund	\$ 216,546
Stormwater Fund	\$ 61,448
Sewer Fund	\$ 279,604
Solid Waste Fund	\$ 245
Capital Project Fund	\$ 563,168
Parking Fund	\$ 12,852

A. Attendance Approvals

1. *Luray Schlegel, Community Co-Responder to attend the Crisis Intervention Team (CIT) International Conference in Indianapolis, IN. August 26-28.*

B. HARB

1. *A request for a Certificate of Appropriateness for CLG Services of 15 N Hanover Street to install a wall sign was granted.*

C. Public Safety

1. *Borough Council authorized the closure of a section of Terrace Avenue between Shirley Avenue and Hemlock Avenue in the Valley Meadows area of the Borough for a block party sponsored by the Life House Church of God on Wednesday, August 7, 2024, from 6:00-9:00 p.m. Approval is contingent upon the receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable and 10% of the fixed costs associated with this event.*
2. *Borough Council authorized the closure of streets and sidewalks in the Mooreland neighborhoods to include: Wilson Street, West South Street, Belvedere Street, Hillside Drive, a small portion of Noble Blvd. and Mooreland Avenue on Saturday, September 28, 2024, from 9:00 a.m. – 11:30 a.m. for the Mooreland PTO 5K. Approval shall be contingent upon the receipt of a valid Certificate of Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report:

REPORTS FROM COMMITTEES

A. Public Works:

1. Borough Council voted 6-0 to approve the purchase of replacement gravity filter media from Unifilt Corporation of Wilkes-Barre, PA for \$61,100.00 (Sixty-One Thousand One Hundred Dollars) and the installation of the replacement media by PSI Pumping Solutions, Inc. of York Springs, PA for \$119,700.00 (One Hundred Nineteen Thousand Seven Hundred Dollars (\$119,700.00) at the Carlisle Water Treatment Plant through the Commonwealth of Pennsylvania's cooperative purchasing (COSTARS) program. (Hicks/Roos)
2. Borough Council voted 6-0 to reaffirm the execution by the mayor of a contract with Olde Forge Environmental, LLC. of Lancaster, PA to provide interim project management services for active water resource infrastructure projects until such a time the Borough Manager determines the services are no longer needed. (Hicks/Roos)
3. Borough Council voted 6-0 to approve entering an engineering services contract with Herbert Rowland and Grubic, Inc. of Harrisburg, PA to review stormwater management plans on an interim basis submitted to the Borough as part of the Land Development Plan review process. (Hicks/Roos)
4. Borough Council voted 6-0 to authorize the reduction in the amount of financial security posted by Builder Services Group, Inc. for the Land Development Plan for Northside Village on Lot 6 of the Former IAC Site, in the amount of \$134,364 (One Hundred Thirty-Four Thousand Three Hundred Sixty-Four Dollars). (Hicks/Roos)
5. Borough Council voted 6-0 to approve a resolution authorizing staff to apply for a Commonwealth of Pennsylvania Multi-Modal grant from the Commonwealth Financing Authority in the amount up to \$2,500,000 (Two Million Five Hundred Thousand Dollars) for the construction of a Shared Use Path and other safety enhancements along Noble Boulevard. (Hicks/Roos)
6. Borough Council voted 6-0 to approve amending the Construction Inspection Services Contract with TRC Engineers, Inc. to include construction phase inspection services for the North Hanover Street component of the Carlisle Connectivity Project, for a not to exceed amount of \$68,000 (Sixty-Eight Thousand dollars), subject to the Borough Solicitor's satisfactory review and approval of the amendment. (Hicks/Roos)
7. Borough Council voted 6-0 to authorize the Borough Solicitor to draft and advertise an ordinance providing for the acceptance of portions of Princeton Drive and Newcastle Drive along with other public infrastructure constructed by S&A Homes, Inc. as part of the Chesterfield Phase 2B Land Development Plan. (Hicks/Roos)

B. Sustainable Community & Economic Planning:

1. Borough Council voted 6-0 by Roll Call vote to approve enacting an ordinance amending the Code of the Borough of Carlisle, Chapter 255, Zoning, with respect to conditional reduction of parking requirements and adopting a fee in the amount of \$8,973.60 applicable to reduction of parking when approved by Borough Council. (Hicks/Landis)
2. Borough Council voted 6-0 by Roll Call vote to approve adopting an ordinance amending the text of the Carlisle Zoning Ordinances, Chapter 255 of the Code of the Borough of Carlisle, to provide for and define certain residential uses consistent with the Federal Fair Housing Act and Americans with Disabilities Act as amended and amending definitions in Chapter 226 of the Code of the Borough of Carlisle. (Hicks/Landis)
3. Borough Council voted 6-0 to approve a 90-day time extension request by BL Companies on behalf of Carlisle Auto Industries, for considering and taking action on the Final Subdivision and Land Development Plan for Lot 1, Carlisle Auto Industries subdivision (former IAC site) as per Section 226-21.A.2 of the Borough's Subdivision & Land Development Ordinance. The new deadline shall be October 9, 2024. (Hicks/Landis)

NEW BUSINESS -Citizen Comments-Jen McDuffy of 702 N. Pitt St. representing Bikelisle, a bicycle advocacy committee, requested that the writer of the shared use grant include shade trees along the path on Noble Blvd.

REPORTS FROM COUNCIL MEMBERS AND STAFF

Councilor Roos highlighted the dedication of the new pump track.

Councilor Mellen thanked everyone who sponsored the fireworks display on July 3rd, as well as all of the personnel who worked at the fairgrounds keeping everyone safe.

Councilor Perry pointed out the upcoming excessive heat and asked that everyone be safe, stay hydrated, and stay out of the heat.

Mayor Shultz highlighted the success of Summerfair, and a championship game in the heat.

There was a final salute to Mark Malarich, Director of Public Works & Borough Engineer, who planned to retire from the Borough, for his many years of service, accomplishments, work ethic, thoughtful demeanor, solution-oriented attitude, articulation of the minutia, and his sense of humor.

There being no further comment Mayor Shultz adjourned the meeting at 6:30 p.m.

Sean M. Shultz
Mayor

Patricia Blair
Borough Secretary